

AGENDA

Regular Meeting

TVCS D Board of Directors
WEDNESDAY July 9, 2014
Tomas Town Hall 6:30 PM
Phone: 707-776-6117
TVCS D Mission Statement

Call to Order

1. Alvin Duskin - Solar Proposal
2. Additions, corrections and approval of the June 25th Special Meeting and the June 11th Regular Board Meeting Minutes
3. Financial Report
(This is the time the Treasurer makes a report on the finances of the District and any checks that are to be written are approved.)
 - A. Accept Check Registers and Approve Expenditures
 - B. Review and Adopt Financial Statements
 - C. Review and Adopt Final Park and Sewer Budgets
 - D. Audit Engagement Letter – Robert Johnson, CPA
 1. Authorize Administrator to sign and return engagement letter
 - E. Depreciation Schedule from Auditor
4. Phillips & Associates Report (Board Packet documents labeled Phillips Report)
 - A. Self Monitoring Report
 - B. Phil Wyatt getting price and availability on Nelson 150 Series Big Gun and/or equivalent
5. FDIC Deposits
 - A. Misinformation from Bank of Marin regarding FDIC limits – Still \$250,000
 - B. Comparing rates. Still some to go.
Karl recommends moving \$50,000 from Bank of Marin to Money Market Account or 6 Month CD at Redwood Credit Union until Board decides on Investment Policy
6. Park Advisory Committee
 - A. June 23rd Park Committee Minutes
 - B. Park Rental Agreements – Legal requirements
7. Financial Advisory Committee
 - A. Next Steps for Matrix (Donna Clavaud)

8. Unfinished Business

A. New TVCSD Office Space

1. Discuss next steps and timeline

B. RFPs

1. SDRMA Response to RFPs

C. SDRMA Board Training (No other documents, see RFPs above)

1. Available dates Late July or Early August – Recommend Board set dates

D. Policy Manual

1. Draft Policy on E-mail Communications
2. Board Roles and Responsibilities

9. New Business

(This is the time the Board addresses all new business not yet introduced.)

A. Attorney for Board Issues of Concern

1. Discuss Local Attorney

B. Grand Jury Report

1. Grand Jury Report Part I with list of requested responses
2. Grand Jury Report Part II with list of requested responses
3. TVCSD's SSMP Certification with the State Water Board
4. TVCSD's No-Spill Certification list
5. Letter from Water Board re SSMP Self Audit and Audit topics
6. Letter from Water Board re Sewer Lateral programs
7. TVCSD's Lateral Regulation 103

Karl working on recommendations for responses for Bill to reply by September 16th.

C. Special District Leadership Foundation Grant

1. \$600 Registration Fee Grant for the Special District Leadership Academy Conference
2. Approval of costs for travel, food and lodging

D. California Special District Association Board Election

1. Vote for Board member from Bay Region

10. Managers Report

11. Comments From Community

- A. Email from Dan Erickson and Fran Hentz;
- B. Bruce Bramson - Email

12. Correspondence

- A. Marin Community Development Housing Plan
- B. *Sewer districts can improve, jury says, Samantha Kimmey, Pt Reyes Light*

13. Open Communication (The Brown Act prohibits the Board from discussing or acting on any item not on the agenda.) *(Open time is the time for community members to bring up items they wish to discuss and items that do not appear on the agenda)*